

BOARD FOR CONTRACTORS COMMITTEE
Draft MEETING MINUTES

The Board for Contractors Committee (The Committee) met on Monday, August 3, 2009, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Michael D. Redifer, Chairman
Robert Kirby

Committee members Mark Cronin, Jack Miller, Jeffrey Modisett and William Rusher were not present.

The following DPOR staff attended the meeting:

Jay W. DeBoer, Director
Adrienne Mayo, Regulatory Boards Administrator
Whitney Fulcher, Education Specialist
Sheila Watkins, Administrative Assistant

Chairman Michael Redifer called the meeting to order at 2:12 p.m.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Kirby**, seconded by **Mr. Redifer**.

Approval of Agenda

The Minutes from the May 18, 2009, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Kirby**, seconded by **Mr. Redifer**.

Minutes Adopted

There was no public comment.

Public Comment

The Committee reviewed a total of 9 applications for proposed education providers and courses. All were recommended for approval, one was a conditional approval.

Education Provider Applicants:

David Burke on behalf of Jade Learning attended the meeting and addressed the Committee.

Jade Learning

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Jade Learning-Continuing Correspondence and Online (Electrical) course.

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Millennium Institute of Construction-Continuing Vocational Classroom (Plumbing (CE), and Electrical (Vocational) course.

Millennium Institute of Construction

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Redifer**, the Committee unanimously recommended that the Board approve BlueVolt Continuing Education (Electrical) course.

BlueVolt

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve 180 Degree Education Continuing Pre-License and Remedial - Online (Electrical) course.

180 Degree Education

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Redifer**, the Committee unanimously recommended that the Board approve A Rod Tripp & Associates Continuing Education (HVAC, Plumbing, Fuel/Gas) course.

A Rod Tripp & Associates

Doug Smart on behalf of National Association of Power Engineers Education Foundation attended the meeting and addressed the Committee.

**National Association of
Power Engineers
Education Foundation**

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve national Association of Power Engineers Education Foundation Continuing Classroom (HVAC and Electrical) course.

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Redifer**, the Committee unanimously recommended that the Board approve Premier Electric Continuing - classroom (Electrical) course.

Premier Electric

After discussion, and a motion by **Mr. Redifer**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve VA Water Well Association Continuing Vocational - classroom (Water Well) course.

**VA Water Well
Association**

William Parris on behalf of NC Electrical Institute attended the meeting and addressed the Committee.

NC Electrical Institute

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Redifer** the Committee unanimously recommended that the Board approve NC Electrical Institute. Continuing - classroom (Electrical) course conditional retroactive approval to April 1, 2009 based on documentation showing the all code updates are addressed and that it covers at least 3 hours of class time.

An education audit report was presented to the Committee by the, Education Specialist, Whitney Fulcher. This report provided findings for three recently conducted audits. All audited were found to be in compliance.

**Other Education-
Related Items**

There was no old business.

Old Business

Regulatory Board Administrator, Adrienne Mayo updated the Committee that all authorizing signatures for prior approved examination reciprocity agreement have been obtained which became effective July 1, 2009.

New Business

The Committee reviewed the work description for Electrician, Maintenance apprenticeship and recommended for Board approval allowing applicants who have completed such apprenticeship with DOT code 829-261-018 to qualify to take the journeyman or master electrician examination.

Chairman Redifer entertained a motion to adjourn from **Mr. Kirby**, seconded by **Mr. Redifer** and approved unanimously by the Committee. The meeting adjourned at 2:55 p.m.

Adjourn

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Michael Redifer, Chairman

Date